

# Career Online High School

## Steps for Student Success

| Steps | Description   | Timeline  |
|-------|---|---|
| 1     | Students must complete the <u>Online Self-Assessment</u> .  | 20 minutes  |
| 2     | Library staff will notify students of Self-Assessment results.  | 3 business days   |
| 3     | If eligible for Career Online High School, students must register and complete Prerequisite Course, Part I. | Prerequisite must be completed within 2 weeks of online registration into the Prerequisite Course.  |
| 4     | If eligible for scholarship, Library staff will contact students to schedule an interview.                  | 3 business days   |
| 5     | Students will attend scholarship interview at the Central Library.  | Students will be notified by Library staff within 3 business days of the scholarship interview whether or not a scholarship has been awarded to them. |
| 6     | Students will continue to Part 2 of the career area selected in Step 3.                                     | Students will have access to the online classroom within 3 business days of completing Step 5.  |
| 7     | An academic coach will contact students to support them through their coursework.                           | 2 business days   |
| 8     | Students complete 2nd semester career course and begin 3rd course.  | 15 days from Step 6   |
| 9     | Students' completion of Career Online High School   | 5 to 18 months<br><i>*Depending on transfer credits</i>   |
| 10    | Graduation at the Central Library!  |   |

